

Grain Valley Fair Board
PO Box 2934
Grain Valley, MO 64029
(816) 719-9436
gvfair@gmail.com

Hello Fair Vendors!

It's that time again to begin planning for the upcoming 2019 Grain Valley Fair. We are excited about this year's fair in order to make up for our wet Friday and Saturday morning last year. It has continued to grow over the past few years to have higher end entertainment, more vendors, and huge crowds (when Mother Nature doesn't hit us with a Tropical Depression). We can't wait for you to be a part of this year's exciting event!

The Fair will be Friday, September 6th and Saturday, September 7th. The Fair will not be open on Sunday. Vendor setup will begin Friday morning with food vendors needing to be there earlier than others. There have been just a few changes to the application, so please be sure to read everything thoroughly including the information about shut down time. As it happened last year, the Fair Committee can adjust shut down times depending on the weather. There have been a few cost changes. Some spots have seen a decrease, while some have seen a small increase. Booth sizes have remained the same as in 2018 and we have kept the discounts for vendors wanting larger booth space. The spots inside the tent only have one pricing structure due to the cost of the tent. This year however we are offering two types of spots under tents this year. The first option is the same as we have had in the past where you will be under a large circus style tent where all the shoppers are under the tent with you. The 2nd option will be 20 foot wide tents where you will be back to back with another vendor. These will be in rows with the outside vendors and are basically like a canopy that the outside vendors would bring, but you don't have to bring your own canopy. We need all inside the tent registrations in before July 1st to guarantee your spot as they are limited.

Due to the weather last year we moved several people to different locations. Because of this, we may not be able to guarantee the location you were in last year. As always, we will be flexible in working with you to find the perfect spot for your needs. We will try to keep larger vendors who have trailers on the hard surfaces, but will limit it to one side of the track so visibility isn't obscured.

As it was last year, it will be up to the discretion of the fair committee to allow multiple vendors selling the same products (for example: two vendors selling lockets and charms or two vendors selling essential oils.) There are some products that can handle multiple vendors with similar products (clothing, etc.) but some are too similar.

If you are a returning vendor from 2018, you have until April 1, 2019 to guarantee your spot. After April 1st we will be going to promote the event and open it up to first come first serve on Direct Sales.

Mail or email your application, along with payment, as early as possible to reserve your space. We do accept cash, check, and credit/debit cards. We have a Square Store to allow you to pay your fees online. The website is <https://squareup.com/store/grain-valley-fair>. The Fair is being run solely by the Grain Valley Fair Association. Please make all checks payable to the Grain Valley Fair and utilize our square account if paying by credit or debit card.

Please feel free to call or email with questions. We look forward to seeing you this year!

Thank you!

The Grain Valley Fair Committee

GRAIN VALLEY FAIR 2019 BOOTH APPLICATION

BOOTH/ORGANIZATION*: _____ EMAIL*: _____

AUTHORIZED BOOTH HOLDER*: _____ PHONE*: _____ CELL*: _____

ADDRESS*: _____

CITY*: _____ STATE*: _____ ZIP*: _____

Description of Items Sold or Displayed: * _____

BOOTH INSIDE TENT $\frac{\text{_____}}{\text{(# of spaces)}} \times \frac{\text{_____}}{\text{(fee)}} = \frac{\text{_____}}{\text{(total booth fee)}}$

BOOTH OUTSIDE OF TENT $\frac{\text{_____}}{\text{(# of spaces)}} \times \frac{\text{_____}}{\text{(fee)}} = \frac{\text{_____}}{\text{(total booth fee)}}$

OPTIONAL ELECTRICITY FOR OUTSIDE TENT ONLY _____

TOTAL ENCLOSED _____

**Make Checks Payable to: GRAIN VALLEY FAIR
PO Box 2934
Grain Valley, MO 64029**

PLEASE READ APPLICATION, LICENSE AGREEMENT, GENERAL INFORMATION & RULES & REGS BEFORE SIGNING

Locations will not be reserved without this signed agreement, signed license agreement, payment of the booth fee and required electrical, and a Certificate of Insurance (insurance required only for game and food booths)

FEE NONREFUNDABLE AFTER 8/01/2019

“I, the undersigned have thoroughly read the rules and regulations and the license agreement and agree to comply.”

Signature of Booth Holder (must be over 18)

Date

BOOTH PRICES

Inside Large 60 foot wide Circus Style Tent	10x10	\$100 (includes 110V electricity)
	10X20	\$160 (includes 110V electricity)
Under 20 foot wide staked Tent	10x10	\$90 (includes 110V electricity)
	10X20	\$150 (includes 110V electricity)
Outside Space Provide Your Own 10' by 10' Canopy (Arts, crafts, retail sales, promotions)	12x12	\$75 (includes 110V electricity)
	12X24	\$115 (includes 110V electricity)
	12x36	\$140 (includes 110V electricity)
Outside Space Provide Your Own 10' by 10' Canopy (Non-Profit Groups)	12X12	\$40 (includes 110V electricity)
	12X24	\$70 (includes 110V electricity)
Commercial Food Booths	12x12	\$100 (includes 110V electricity)
	12X24	\$150 (includes 110V electricity)
	12x36	\$200 (includes 110V electricity)



2019 License Agreement

Grain Valley Fair

ELECTRICAL REQUIREMENTS AND FEES

ELECTRICAL – This Mandatory Fee is Included in Your Booth Rental – Inside and Outside booths

110V – 20 AMPS

Included

HIGHER USERS ELECTRICAL OUTSIDE TENT – Additional Fee Involved

Any Vendor requiring 220V service will need to be complete in set up prior to 11:00 AM on Friday September 6th.

220V – Up to 50 AMPS

\$100.00

Electrical UNDER and OUTSIDE tent need to provide a 100 feet extension cord that is rated SO, SJ, or SJO – 12 GAUGE

RETURN THE SIGNED APPLICATION FORM, THE SIGNED LICENSE AGREEMENT AND YOUR BOOTH MONEY (AND INSURANCE IF APPLICABLE) IN ORDER TO SECURE A BOOTH. YOU WILL RECEIVE AN EMAIL ONCE YOUR APPLICATION AND PAYMENT ARE RECEIVED AND PROCESSED.

This revocable license agreement is made this _____ day of _____, 2019 between the Grain Valley Fair Association hereinafter referred to as "Fair" and _____, hereby referred to as "Vendor".

***BOOTH:** The Fair hereby grants to Vendor the revocable license to use vending space during the 2019 Grain Valley Fair for the purpose of operating the following booth(s): _____

The booth shall be erected so that no portion extends beyond the boundaries of the indicated space.

***FEE:** In consideration of the revocable license herein granted to Vendor to conduct and operate under the terms, provisions and conditions of this contract, Vendor shall pay to the Grain Valley Fair the sum of \$_____ for space rental and electricity (if any). **NO REFUNDS WILL BE ISSUED AFTER AUGUST 1st, 2019.**

***SETUP:**

FOOD VENDORS will be on Friday, September 6th from 8:30 am to 10:30 am.

ALL OTHER VENDORS will setup on Friday, September 6th from 10:00 am to 2:00 pm. All vehicles will be required to be off the field by 3:00 pm. Grain Valley Fair reserves the right to move you to another location if you come in late. Security will be provided Friday night, but the Fair is not responsible for items left in booth spaces.

***BOOTH CONSTRUCTION/USE:** The Fair reserves the right to remove a booth from the event if the booth is constructed in an unsafe manner. Vendors will confine their operation to their own booth. Subleasing of any or all of the assigned booth space is strictly prohibited. The Fair reserves the right to monitor and regulate the level of sound from all the booths. After two warnings about offensive sound, the Fair shall have the right to disconnect power from the booth or request the vendor to vacate the event. Please be aware of vendors around you. Do not block their booth space at any time.

***VEHICLES:** Vehicles are prohibited from parking in the Fair area after set-up time at 3:00pm on Friday, September 6th, 2019. Said booth shall remain **OPEN AND MANNED DURING THE ENTIRE FAIR** and cannot be taken down or merchandise removed prior to 9:30 pm Saturday, September 7, 2019. The hours of the Fair, shall be Friday 4:00 PM to 11:00 PM, Saturday: 11:00 am to 11:30 PM. Vendors must stay open till 9:00 PM Friday and 9:30 PM Saturday, but may stay open till close if they wish. No vehicles will be allowed in the Fair area Friday, September 6th between 3:00 pm to 10:00 pm, and Saturday, September 7th between 11:00 AM and 9:30 PM.

***ELECTRICAL:** Vendors must indicate on face of contract electrical power requested. The Fair will determine if the power requested is available. Vendors requesting additional electricity, must pay at time of contracting for booth space. Vendors using more than the amount approved, will be required to pay additional fees. Vendors planning to use electricity should bring *at least* 100 feet of extension cord, heavy enough to handle the approved electric load. If using more than one electrical device, Vendor is required to provide an adequate power strip with fuse or breaker protection. Breakers and ground fault protection will control each circuit and common sense should be used as to the number and demand of each electrical device. For electricity failures, report to the Fair booth immediately. **Any Vendor requiring 220V electricity must be complete with set up prior to 11:00 AM on Friday, September 6th.**

***INTERPRETATION AND ENFORCEMENT OF RULES:** Each vendor shall comply with the following rules and regulations, in addition to complying with any and all statutes and ordinances of the State of Missouri, County of Jackson and the City of Grain Valley pertinent to the vendor's participation in the event, including but not limited to statutes and ordinances affecting gambling, health and sanitation, building and electrical construction and maintenance, and fire safety.

The Grain Valley Fair (it) shall have the right to interpret the following rules and regulations, to amend or add such rules and regulations at its discretion, whenever it (the Grain Valley Fair) might deem appropriate and to enforce compliance with such rules and regulations.

Any violation of these rules and regulations or of the referenced statutes and ordinances may result in immediate forfeiture of all rights of participation in the event.

The Grain Valley Fair reserves the right to close down an operation, booth, game or other activity and make no refund of fee.

***INSURANCE: LIABILITY INSURANCE: All Games, Booths with Animals present, and Food Booths are required to provide a current Certificate of Liability Insurance. (at least \$1,000,000)**

***INDEMNITY:** Vendor agrees to indemnify and hold harmless the City of Grain Valley Missouri, The Grain Valley Fair Association and the, its officers, directors, staff, volunteers, and agents from and against any and all claims, damages, losses and expenses, including reasonable attorney's fees caused in whole or in part arising out of the activities of the aforementioned organization, it's members and agents arising out of or related to this License Agreement.

***SALES TAX PAYMENTS:** All vendors shall be current in all sales tax obligations to the State of Missouri and/or the City of Grain Valley. If said obligation is unsatisfied, the Grain Valley Fair shall prohibit the vendor from participating in the event, and the vendor shall forfeit all fees, costs or monies paid to the Fair for participation in or associated with the event.

***MERCHANDISE:** At no time will Vendors be allowed to sell or display items considered by the Fair Officials to be **offensive, lewd, obscene, dangerous, or illegal.** Items expressly prohibited from sale include, but are not limited to, throwing stars, switchblades, spring-powered knives, nun chucks, butterfly knives, and explosive devices such as fireworks. Grain Valley Fair reserves the right to have a vendor remove merchandise, displays, or services that the committee determines is offensive, lewd, obscene, dangerous, illegal, or Contradictory to Fair policies. Violations shall be in default of this contract, and upon a violation Fair may terminate this license.

***FOOD/BEVERAGE BOOTHS:** All food and beverage vendors are responsible for obtaining a **Jackson County Health Dept. Temporary Food Permit.** Vendor shall be responsible for removing trash in and surrounding their booth.

All items proposed to be sold must be indicated on the front of your contract. **NONE MAY BE ADDED WITHOUT PERMISSION** from the Fair. Any additions/changes must be made with knowledge of the Fair not later than 10 days prior to opening. There may be limits on the number of booths permitted to sell any one major food item. Attempts will be made to discourage similar food items being sold by nearby competition; however, we cannot assure it will not happen.

No drinks or food may be sold or given away except by food booths unless samples have been approved by the Grain Valley Fair. Bulk ice will be available for sale on site. Food handlers are required to wear plastic gloves while serving food.

Every food vendor with an open flame, any device emitting flame or fire or creating a glow capable of igniting combustible materials must have at least one fire extinguisher (2-a:10-B:C) or its equivalent in the booth.

***SMOKING:** Smoking and/or alcohol is prohibited in booth areas and/or tent and on all Fair grounds except in the designated areas.

***CANCELLATION:** Vendor shall notify Fair in writing of intent to cancel this contract **no later than August 1st.** Cancellations after this date is not eligible for a refund. Refunds will be mailed after the event.

***TERMINATION OF LICENSE:** Vendor further agrees to conform and comply including **keeping booth open and manned during all the stated operating hours** with the rules and regulations of the Fair, a copy of which are attached hereto and incorporated by reference. The failure or breach of Vendor to comply with any of the terms or conditions of this agreement shall cause the immediate revocation of Vendor's license, at the option of the Fair. Upon the revocation of Vendor's license, Vendor agrees to immediately and peacefully vacate the licensed space. Any and all sums paid by Vendor to Fair, in the event of revocation of Vendor's license, shall be non-refundable.

***CONTRACT CONTINGENCY:** This contract is contingent, insofar as the Grain Valley Fair Association is concerned, upon its ability to obtain permission from the City of Grain Valley to conduct the 2019 event. In the event this contingency is not met prior to the opening of the festival, the contract shall be null and void and monies refunded.

Please remit your application as soon as possible. Only one Vendor will be allowed for each Direct Sales company (for example Avon, Scentsy, etc.) Direct Sales companies will also be limited to one per category. Decisions regarding comparable Direct Sales companies will be determine by the Grain Valley Fair Association. For your convenience, we do take credit cards via square at <https://squareup.com/store/grain-valley-fair>.

GRAIN VALLEY FAIR RESERVES THE RIGHT TO ASSIGN SPACES AND ALTER LAYOUT AS DEEMED NECESSARY.

This license agreement has been executed this _____ day of _____, 2019.

By: _____
Vendor Grain Valley Fair Association Representative

Please sign and return. We will email you a confirmation that it was received. Your booth space is not confirmed until we receive the signed copy of this agreement.